



COMMUNITY EDUCATION FOUNDATION

(APAPA - CEF)

NON-PROFIT 501 (C)(3)

TAX ID: 55-0849384

CALIFORNIA STATE CAPITOL INTERNSHIP PROGRAM

Application Deadline: Friday, February 21, 2020



APAPA HEADQUARTERS
4000 TRUXEL ROAD, SUITE 3
SACRAMENTO, CA 95834
PHONE: 916-928-9988
VISIT US: WWW.APAPA.ORG

SUMMER 2020

"IF WE WANT TO SEE A CHANGE IN HOW DISPROPORTIONATELY DISADVANTAGED COMMUNITIES ARE TREATED, WE MUST TAKE TO POLICY TO CHANGE THE MINDSET AMERICANS HAVE BEEN GIVEN FOR HUNDRED OF YEARS." - KENNEDY WILSON, 2019 APAPA INTERN



APAPA

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INSPIRE.
ENGAGE.
EMPOWER.

"I AM HERE IN THE CAPITOL THIS SUMMER TO GAIN A BETTER UNDERSTANDING OF MYSELF AND WHERE I FEEL I CAN MAKE THE MOST MEANINGFUL IMPACT WITH MY VOICE, STORY AND PASSIONS." - ETHAN LEE, 2019 APAPA INTERN





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ABOUT US

WHO ARE WE?

Our mission is to inspire, engage and empower Asian Pacific Islander Americans through education, leadership and active participation in civic and public affairs. We are a grassroots, community-based, non-profit, non-political, non-partisan organization that focuses on increasing API civic participation through:

- LEADERSHIP DEVELOPMENT PROGRAMS
- CIVIC ENGAGEMENT EVENTS AND EDUCATION FORUMS
- GET OUT THE VOTE - VOTER REGISTRATION AND EDUCATION
- COMMUNITY PARTNERSHIPS

WHAT IS THE INTERNSHIP PROGRAM?

The APAPA Internship Program was implemented in 2004, designed to inspire and empower culturally and ethnically diverse graduating high school students and college students throughout the nation to become civically engaged, preparing them to assume leadership roles in the future. Students are placed in local, legislative or constitutional offices in their respective regions and have the opportunity to spend the summer working with public officials at all levels of government. Interns attend a variation of professional and leadership workshops in public speaking, financial and digital literacy, voter registration and work together on team projects. Interns also have the opportunity to attend the annual API Leadership Conference where they build their networking and interpersonal skills.

FOR THE PAST 15 YEARS, OVER 550 STUDENTS HAVE BENEFITED FROM OUR PROGRAM NATIONWIDE WITH INTERNSHIPS AND SCHOLARSHIPS.



"I SOUGHT TO ENLIGHTEN MYSELF REGARDING THE LIVES OF THOSE WHO SHARE A SIMILAR RACIAL BACKGROUND AS ME, AND THEN STRIVE TO UPLIFT THESE UNDERPRIVILEGED LOCALITIES." - SHREYA TAMATAM, 2019 APAPA INTERN



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The APAPA California State Capitol Internship Program is designed to prepare students to become future leaders in our community. This program provides an opportunity for students to develop their leadership and networking skills, gain public policy experience and become more civically engaged.

Students will be placed in the office(s) of local, state or federal elected officials and work a minimum of 100 hours throughout the duration of the program (hours are flexible within each office). Hours must stretch throughout the intern program, June 1 - August 7, 2020 (exceptions may be made with approval of the Committee).

ELIGIBILITY

The program is open to all California resident undergraduate, graduate students and graduating high school seniors.

QUALIFICATIONS

- Demonstrated leadership
- Interpersonal and teamwork skills
- Written and verbal communication skills
- Community service
- Preferred minimum grade point average of 3.0

PROGRAM LENGTH

Monday, June 1, 2020 – Friday, August 7, 2020

**Due to various academic calendars, students can request special accommodations within this time frame. However, a minimum of 100 hours must be completed*

PROGRAM REQUIREMENTS

Attend the following events and workshops in Sacramento:

- Saturday, April 4, 2020: Shining Star Gala
- Saturday, May 23, 2020, 9 AM – 12:30 PM: Orientation
- Friday, June 12 & 26, 2020: Workshops
- Friday, July 10 & 24, 2020: Workshops
- TBD: Voter Registration Outreach
- TBD: State Capitol Day
- Friday, August 7, 2020, 12 PM – 1:30 PM: Graduation Luncheon

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GENERAL INFORMATION

Name: _____
Last First Middle Initial

Gender: Female Male Non-binary Date of Birth: ____/____/____

Place of Birth: _____

Citizenship status: U.S. Citizen Permanent Resident

Race/Ethnicity: _____

Mailing Address: _____
Street City State/ZIP

Cell Phone: (____) _____

Personal Email Address (not college email): _____

Permanent Address: _____
Street City State/ZIP

EDUCATIONAL BACKGROUND

High School/College: _____ Location: _____
City State

Degree Seeking: _____ Major/Minor: _____

Current Class Year: _____ Current GPA: _____

Expected Graduation Date: _____

EMERGENCY CONTACT

Name: _____

Relationship: _____

Current Address: _____
Street City State/ZIP

Cell Phone: (____) _____

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PERSONAL STATEMENT

Please write a statement addressing the following. Maximum 2 pages, doubled-spaced.

- Why is diversity in representation important?
- Community service, leadership and work experience
- Career goals and why you are interested in this program

APPLICATION CHECKLIST

- _____ Signed and Completed Application Form
- _____ Personal Statement (Maximum 2 pages, doubled-spaced)
- _____ Full color head shot photo (Send digitally, if possible)

Please include a copy of your head shot photo in the following dimensions:

- 2 x 2 inches (600 pixels)
- 300 DPI
- Physical or digital photo

Photos will not be provided to the Internship Selection Committee or used as a basis for selecting the interns. Your photo will be used strictly for the program book and publicity purposes.

MAIL ALL MATERIALS TO:

**APAPA Internship Program
4000 Truxel Road, Suite 3
Sacramento, CA 95834**

OR APPLY ONLINE AT:

<https://tinyurl.com/2020APAPAInternship>

STIPEND UPON COMPLETION

Interns will receive a scholarship of \$1,000 after successful completion of the program.

**STUDENTS ARE RESPONSIBLE FOR THEIR OWN HOUSING,
TRANSPORTATION AND INSURANCE.**

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ADDITIONAL OPPORTUNITIES (NOT REQUIRED)

We also offer interns the opportunity to participate as a volunteer with APAPA at other events, including the following: *Town Halls, Voters Forum, Holiday Mixer, Legislative Reception and the following year's Internship Program and Gala.*

HOW DID YOU HEAR ABOUT US?

- _____ High School/College/University
- _____ APAPA Website
- _____ Social Media - Which one? _____
- _____ Community Organization - Which one? _____
- _____ Relative/Friend - Name: _____
- _____ Other: _____

ACKNOWLEDGE AND SIGN

- I hold APAPA, APAPA-CEF, their boards and members, volunteers and employees harmless from any and all liability or claims which may arise out of, or occur, in connection with my participation in this program. I assume all risks of personal, emotional or physical harm to myself or my property associated with the APAPA internship program.
- I understand that this application, plus all accompanying documents, become the property of APAPA and will be shown to potential supervisors of my internship.
- I certify that the information I submitted on this application is accurate to the best of my knowledge. I also understand that I will be liable for all costs that APAPA may incur as the result of any misrepresentation, omission, or willful inaccuracy that I include on this application.
- During my internship, I understand that I am responsible for any and all travel, housing, living and medical expenses that may be incurred. I am responsible either personally or through my insurance coverage.
- I also understand that APAPA and APAPA-CEF are not responsible for the theft of or damage to, my personal property.
- If selected, I promise to complete all program requirements.
- I understand that photos/videos will be taken and can be used for marketing and social media purposes. I authorize APAPA-CEF to utilize this information from my application and any photos/videos.

Name of Applicant (please print) Signature Date

Applicants will be notified of a decision by March 27, 2020.

**If you have any questions regarding the program, please contact:
info@apapa.org**

Thank you!

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